

## Communications Committee Report - meeting held on April 28, 2021

- Newsletter:  
The next newsletter will come out in mid June. Work is in progress to develop FAQs and information regarding proposed Constitution and ByLaws combination.
- Walkerlake.com website continues to have consistent visitors/traffic.
- Currently testing a free software program (asana) to be able to track tasks, votes, etc. This could eliminate a large portion of our existing emails.
- Making a recommendation for upgrading the communications equipment in the clubhouse. Purchases would include:
  - A laptop dedicated to zoom meetings at the clubhouse. This will connect to zoom and to the existing big screen via HDMI cable. The computer does not need a lot of memory since nothing will be stored on it. It will only be used to facilitate zoom meetings.
  - A camera to attach to the computer and the big screen. This will allow the audience at the clubhouse to view the same screen that the at home audience sees. The host of the zoom meeting will be able to allow the screen to be shared in order to project documents on the big screen for everyone to see.